

## SOUTH NORMANTON PARISH COUNCIL – MINUTES

**Minutes of the Parish Council Meeting held on Thursday 13<sup>th</sup> June 2019 at The Post Mill Centre at 7.00pm**

**PRESENT:**

**Councillors:** Cllr I Garrett (Chair), Cllr G Parkin (Vice-Chair), Cllr E Parkin, Cllr M Richards, Cllr P Barnes, Cllr P Upton, Cllr A Coleman, Cllr D Coleman, Cllr A Joesbury, Cllr T Cannon, Cllr S Burnham

Parish Clerk: Ms L Powell

Assistant Clerk: Mr P Hallam

Members of the public x 8

**287/2019-20** Apologies were received from Cllr J Bryson who was ill and Cllr S Fox who had to work.

**288/2019-20** There were no variations to the Order of Business

**289/2019-20** There were no declarations of member's interests at this point in the meeting.

**290/2019-20** Public participation

- (a) Police Liaison Officer Tom Smedley reported that there had been numerous thefts of garden furniture, gnomes, and bikes. Half of the stolen property has been recovered and returned to the owners. A community event at the Hub on Friday 14<sup>th</sup> June is being held with the Police, Fire Service, and Ambulance Service attending. Cllr I Garrett is attending on behalf of the Parish Council. A summer sports event is being planned on the Town Park and a room may also be required.
- (b) Cllr T Cannon mentioned that the Zion Church wheelie bins had been knocked over on Tuesday evening. This had not previously been reported to the Police.
- (c) Cllr A Coleman mentioned that a car had wrapped itself round the post outside of the Zion church. Police Liaison Officer Tom Smedley made no comment about this.
- (d) Cllr A Joesbury reported that Bolsover District Council had granted planning permission for a new garage to be built on the site of Coleman's Garage on the corner of Carter Lane East. He also mentioned that history had been made as two Independent councillors had chaired two separate meetings at Bolsover District Council for the first time.
- (e) No report was received on behalf of Derbyshire County Council and Cllr I Garrett politely requested that a report/update would be made available for the next meeting.

**291/2019-20** To approve the minutes of the Parish Meeting held on 9<sup>th</sup> May 2019. It was noted that Phil Storer was not this correct name in minute 285/2019-20 (d), it should have read Joe Storer.

**RESOLVED** (unanimous) The amended minutes be accepted.

**292/2019-20** Parish Clerk L Powell gave the Groundsman Update

- (a) Planting of summer bedding plants in planters and flowerbeds.
- (b) Mowing all areas.
- (c) Re-staining the wooden benches in Town Park.
- (d) Grass seeding in the goal areas in Broadmeadows.
- (e) Hedge trimming.
- (f) Cleaning showers, toilets etc. in the Broadmeadows changing rooms after the football season.
- (g) Planting up tubs with roses for the Town Park and fixing plaques to the benches for the memorial service.
- (h) Clearing undergrowth to the side gate of South Street Recreation Ground for extra parking on match days and the fitting of a new lock.
- (i) Washing and cleaning of the bus shelters.

**293/2019-20** Items for updating or information.

- (a) DCC-Stub out and Save Campaign.

**RESOLVED** (unanimous) To add the campaign to the Parish Council website.

Chairman's signature ..... Date .....

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- (b) Email from Amber Valley BC advising that they have withdrawn the submission of their Local Plan.
- (c) Email from Bolsover District Council advising of the road closure for the Gala Parade. Cllr P Barnes declared an interest and explained that he had met with the Police and that it had been agreed that more police officers would be on duty at the event. More marshals would also be deployed and the route was slightly different.

**RESOLVED** (unanimous) To approve the deployment of more police and marshals.

- (d) Letter from Derbyshire County Council unveiling its Climate and Carbon Reduction Manifesto.
- (e) Zion Methodist Church are holding an Emergency Services Day on 10th August at the Zion Methodist Church.
- (f) Christmas Lights Working Group Notes. Cllr T Cannon reported that one meeting has taken place and it was agreed to expand the lights to include Birchwood Lane, and have more in the Market Place. On Wednesday 19<sup>th</sup> June Festive Lighting will attend and provide a quotation for this year.
- (g) Events Working Group Notes. Cllr T Cannon reported that with the Streams of Wool Group Twenty Steps had been visited and the woollen insects placed in the trees which prior to the recent rainfall looked very good. The memorial event for Margaret Upton and Julie Ellis in Town Park went very well and was well attended. The Women's World Cup Event run in conjunction with South Normanton Colts, Derbyshire FA, and the Postmill Centre was a very successful event. Up and coming events include a summer event and a harvest time event.

### 294/2019-20 Items for Determination

- (a) To consider the publication of a quarterly Parish Council Magazine at an approximate cost of £3,000 per annum.  
**RESOLVED** (unanimous) To organise the publication of a magazine using the services of Martin Wilson.
- (b) To consider a request from Frederick Gent School to take on a work placement student in July.  
**RESOLVED** (unanimous) To take on a work placement student to work with the Groundsmen.
- (c) To consider entering the Star Council Awards 2019  
**RESOLVED** (unanimous) To put forward L Powell for the Clerk of the Year award, and put forward Cllr G Parkin and Alderman R Brooks for Councillor of the Year for the Star Council Awards.
- (d) To consider the dates offered by DALC for Councillors bespoke training.  
**RESOLVED** (unanimous) To contact DALC to arrange training on 26<sup>th</sup> September from 6pm.
- (e) To consider permitting SNPC Allotments to have a glass recycling bin and a can/plastic bottle recycling bin.  
**RESOLVED** (unanimous) To organise the installation of a glass recycling bin and a can/plastic bottle recycling bin at the Allotments.
- (f) To consider having a Town Park notice board.  
**RESOLVED** (unanimous) To obtain quotations for either one large noticeboard or two smaller notice boards for installation at the Town Park.
- (g) At the request of Cllr Cannon, to consider having a group council tour of South Normanton.  
**RESOLVED** (unanimous) To organise a tour of the parish and also contact Bolsover District Council regarding the installation of more Dog Waste Bins once the proposed locations have been agreed.
- (h) To consider getting involved/sponsoring "The Art of Letter Writing" courses for elderly people in conjunction with Junction Arts  
**RESOLVED** (unanimous) To see if the Over 50's Club will be part of the event which will involve letter writing, bringing letters and postcards, a visit to Derby Library. Ask Junction Arts to apply for a grant to support this event.
- (i) To consider what can be done to improve the appearance of Water Lane due to a resident's complaint. L Powell visited the area with the Trent Rivers Trust. The area in question is privately owned and therefore cannot be accessed by Parish Council staff.  
**RESOLVED** (unanimous) To consider the matter further to determine what can be done and discuss the matter in a future meeting.

## SOUTH NORMANTON PARISH COUNCIL – MINUTES

### 295/2019-20 Finance

(a) Accounts for payment, May and June, the Balance of Funds, and two months actual income and expenditure was compared to budget.

**RESOLVED** (unanimous) the accounts for payment, the Balance of Funds, and the two months' income and expenditure report compared to budget were approved by all.

It was reported that a lady had rang the Parish Council bank and had attempted to impersonate the Clerk L Powell, this attempt failed as bank security was not passed. The call had been recorded and the Police informed.

(b) To consider the Internal Auditor's report.

**RESOLVED** (unanimous) The Internal Audit Report was approved by all and the improvement mentioned in the report was acknowledged.

(c) To consider the year end bank reconciliation

**RESOLVED** (unanimous) To accept the year end bank reconciliation.

(d) To consider the Internal Control Annual Audit Report 2018-19.

**RESOLVED** (unanimous) To accept the Internal Control Annual Audit Report 2018-19.

(e) To consider the Annual Governance Statement 2018-19

**RESOLVED** (unanimous) To accept the Annual Governance Statement 2018-19.

(f) To consider the Accounting Statement 2018-19.

**RESOLVED** (unanimous) To accept the Accounting Statement 2018-19.

### 296/2019-20 Planning Applications

The June planning schedule had been previously distributed.

**RESOLVED** (unanimous) Approved by all with Cllr G Parkin declaring an interest in 23 Turnley Road, and Cllr S Burnham declaring an interest in 20 Honeysuckle Drive.

### 297/2019-20 DALC Circulars

Councillors were reminded that DALC training courses are open to them all.

**RESOLVED** (unanimous) To put forward L Powell for the Clerk of the Year award, and put forward Cllr G Parkin and Alderman R Brooks for Councillor of the Year awards with DALC.

### 298/2019-20 Report of the Parish Clerk

- The Clerk thanked everybody that attended on Sunday 2nd June for the memorial of Cllr Margaret Upton and Julie Ellis. It was a wonderful day. For those of you that couldn't make it please have a look at the plaques on the benches and the beautiful tubs that the groundsmen planted up with the special roses as a focal point.
- Congratulations must go to Louise and Stewart Fox of the Colts Football Club for organising such a fantastic Women's World Cup Event on Sunday 9th June, there was walking football, kick abouts, face painting (dog painting), teqball and food. It all culminated in the England v Scotland match on the big screen in the Post Mill Centre.
- The first Junction Arts – Creative Kids event was held on 31st May and was a great success.
- The Active Communities event was held on 28th & 29th May. Only 5 children attended on day 1 due to inclement weather but more than 12 on day 2.
- The children's cricket had to be cancelled due to poor weather conditions.
- Previous councillors will remember that a resident requested that a grit bin be moved from outside her house number 11 Coronation Drive to number 7 Coronation Drive where there was a large grassed area, this was because children were throwing the grit and it was damaging cars. The request was refused due to the resources it would take to empty the grit from the bin, unbolt it from the ground and move it. The other day the children took grit from the bin and the stormy conditions blew it in to the road. This picture shows the bin is not bolted down. If you would like to agree to the resident's request of moving the bin now would be the ideal time.
- The Clerk and Cllr Joesbury are the Parish Council's representatives on the Parish Council Liaison Partnership and as part of this we have both also put our names down to go on the Bolsover Community Safety Partnership, however only two representatives from the whole of Bolsover Parish

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Councils will be chosen to sit on this action group. So please keep everything crossed that at least one of us is chosen.

- Working groups have begun meeting so we will soon see plenty of actions coming forward. How working groups work: either the Clerk or the Chairman of the group will call the meeting by letting members of the group know, the Chairman of the group will take notes of the meeting, each group has a minute book in the Parish Council office. Each group will give a brief feedback to council.
- Tomorrow in the Hub Bistro the police are holding an afternoon for the public to meet local services, the police, fire service etc will be in attendance and members of our council are asked to attend. A table will be there for you to sit at.
- The Clerk has some concerns over data protection with emails. The Clerk asked, as a matter of urgency, if you do not have a secure email address i.e. if someone else has access to it, then please set up an email account solely for the purpose of council business.
- And finally, for those of you that don't know, the Clerk reported sold her house in Pilsley and had an offer accepted on a bungalow in South Normanton so will officially be a South Normantoner very soon.

**299/2019-20** Date of the next meeting – The next Meeting of South Normanton Parish Council is to be held on Thursday 11<sup>th</sup> July at 7pm at the Post Mill Centre.

The meeting closed at 8.05pm.

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