

SOUTH NORMANTON PARISH COUNCIL – MINUTES

Minutes of the Parish Council Meeting held on Tuesday 4th August 2020 on Zoom at 7.00pm

PRESENT:

Councillors: Cllr D Coleman (Chair), Cllr G Parkin (Vice-Chair), Cllr P Barnes, Cllr S Burnham, Cllr J Bryson, Cllr A Coleman, Cllr J Cox, Cllr S Cox, Cllr A Joesbury, Cllr M Richards, Cllr E Parkin, Cllr P Smith, Cllr P Upton

Locum Clerk: Brian Smyth
Assistant Clerk: Mr P Hallam
Members of the public 4

020/2020-21 Apologies for absence, **None**

021/2020-21 It was determined to take items, 007/2020-21, 015/2020-21, 016/2020-21, and 019/2020-21 without the public and press present in accordance with Public Admissions to Meetings Act 1960.

022/2020-21 There were no declarations of members' interests at this point in the meeting.

023/2020-21 Public participation

- (a) A member of the public thought the public participation time had been increased to 30 minutes. The chair explained that it remained at 10 minutes and now also included written questions.
- (b) Cllr P Smith spoke on behalf of a shop owner on Market Street who requested traffic calming measures on this road. It was agreed to write to Derbyshire County Council, Highways Department to request a traffic survey.

024/2020-21

- (a) To approve the minutes of the Parish Meeting held on 12th March 2020.
RESOLVED To note that Cllr A Joesbury and Cllr P Smith abstained from voting on the grant for the South Normanton Gardener's Association as they thought the group should not have to pay for a room in the Post Mill Centre.
- (b) To approve the minutes of the Parish Meeting held on 12th March 2020.
RESOLVED (unanimous) to approve the minutes.

025/20120-21 Locum Parish Clerk B Smyth gave the Groundsman's Update

- (a) He informed the meeting that he had ordered signs for the play areas which were not fenced off as the barrier tape was being removed and the equipment was being used. Also, he instructed the Groundsmen take steps to make the play areas as safe as possible.

026/2020-21 Planning Applications July - August

- (a) Plot 11A Farmwell Lane was noted.
- (b) 43 Red Lane.
RESOLVED (unanimous) to ask Bolsover District Council to carry out a site visit. All in favour apart from Cllr P Barnes.
- (c) 3 – 17 The Croft was noted
- (d) 80 Birchwood Lane was noted.
4 Michaels meadow was noted.
- (e) Jacques Brickyard
RESOLVED (unanimous) to ask Bolsover District Council to confirm that the name will be changed to Jacques Orchard.
- (f) Plot 11A Farmwell lane was noted.

Chairman's signature David Coleman Date 22/09/20

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- (g) 70B The Common was noted.
- (h) 43 Red Lane was noted.
- (i) 7 Larkspur Close
RESOLVED (unanimous) to write to Bolsover District Council to ask them to confirm that adequate parking will be available.
- (j) 5 Leamington Drive
RESOLVED (unanimous) To write to Derbyshire County Council regarding visibility on the bend with extra houses being built. To write to Bolsover District Council expressing concerns about parking.
- (k) 2 Fordbridge Lane was noted.
- (l) 190 Carter Lane East was noted.
- (m) Townend Farm, Lees Lane was noted.
- (n) 72 Mansfield Road was noted.
- (o) Land N & W of Berristow Farm was noted.

RESOLVED (unanimous) To ask Bolsover District Council to remove L Powell as contact.

027/2020-21 Finance

- (a) To approve the Asset Register.
RESOLVED (unanimous) to remove the Cyber Café, and Ford Transit from the list of assets. To confirm whether all the parish owned grit bins are listed.
- (b) To approve the Financial Risk Assessment document.
RESOLVED (unanimous) To approve the Financial Risk Assessment document.
- (c) To Approve the Internal Control Policy.
RESOLVED (unanimous) To Approve the Internal Control Policy.

028/2020-21 To note and approve the AGAR Part 2 Internal Audit Report.

RESOLVED (unanimous) To approve the AGAR Part 2 Internal Audit Report.

029/2020-21 To approve and authorise the signing of Section 1 of the AGAR Annual Governance Statement 2019/20.

RESOLVED (unanimous) To approve and authorise the signing of Section 1 of the AGAR Annual Governance Statement 2019/20.

030/2020-21 To approve and authorise the signing of Section 2 Accounting Statements 2019/20.

RESOLVED (unanimous) to approve and authorise the signing of Section 2 Accounting Statements 2019/20 and to check the 31st March 2019 balance.

031/2020-21 The Locum Clerk's Report

We have a good set of groundsmen who form a good team. Most of his time has been taken inputting the accounts for 2019/2020 onto the new accounting software package.

032/2020-21 To consider Extreme Wheels Outreach programme and matched funding.


RESOLVED (unanimous) To ask for more details of the activities along with costings.

033/2020-21 To consider actions for the play parks.

RESOLVED (unanimous) to risk assess every play area and issue guidance based upon that provided by NALC and the government.

034/2020-21 to consider Section 137 applications.

RESOLVED (unanimous) to approve a grant of £325 for AFC Normanton for line marking paint.

Chairman's signature  Date 

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- 035/2020-21** Finance, to consider adding the RFO onto the bank authority list as per the Financial Regulations.
RESOLVED (unanimous) to add the RFO onto the bank authority adhering to Financial Regulations.
- 036/2020-21** To consider delegating powers or to hold regular Council meetings via Zoom.
RESOLVED (unanimous) hold monthly Zoom Full Parish Council Meetings.
- 037/20120-21** To consider user groups and requests to use the various grassed playing areas.
RESOLVED (unanimous) to authorise User Groups annually and delegate the decision making to the Locum Clerk and Assistant Clerk on enquiries between the annual authorisations.
- 038/2020-21** Date of the next meeting.
Resolved: To be held on Zoom on Thursday 10th September 2020 at 7.00pm
- The meeting closed at 9.01 pm.

Chairman's signature *Daniel Wlemer* Date *22/09/20*

